

Department of City Development, City of Milwaukee

Invitation for Bid #57421
Grass Mowing and Debris Removal

Addendum #1
March 25, 2013

THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY OR CORRECT THE ORIGINAL DOCUMENTS AND IS HEREBY MADE A PART OF SAID DOCUMENTS.

1. The attached Revised Bid Form shall replace, in its entirety, the Bid Form from the original Bid Package. **Bidders must use this revised Bid Form when submitting their bid.**
2. In the Bid Package, the following additions/clarifications shall be included:

In the Specifications, Section I (B), UNIT PRICES, Unit Price No. 4 shall now read:

Unit Price No. 4:

State the cost for removal of debris per trailer load (14ft long x 5ft wide x 3ft deep). The per-load cost shall include any cost associated with renting such a trailer (if necessary). This unit price may be required to be billed at one quarter of the amount for a load that is one quarter of the trailer. This unit price may be required to be billed at one half of the amount for a load that is one half of the trailer. This unit price may be required to be billed at three quarters of the amount for a load that is three quarters of the trailer. See Section III (B)(3).

In the Specifications, Section I (N) BID EVALUATION, shall be added and read:

E. REIMBURSEMENT FOR DUMP FEES: Upon submittal of originals of the dump slip receipts with corresponding invoices, dump fees **will be reimbursed at cost (i.e. without any markup).** **Originals of receipts must be attached to invoices.** Please note, that the City of Milwaukee is exempt from Federal excise and Wisconsin sales taxes and therefore will not reimburse contractor for sales tax to perform the services of the contract.

Questions and Answers at pre-bid meeting:

Question 1: The contract has 4 cycles (unit pricing). How is that broken up? Is there a bid awarded for each category (unit Pricing)?

Answer 1: Three separate contracts shall be awarded to the three lowest responsible and responsive bidders and be split by the 3 geographical areas of the City of Milwaukee. The NORTHWEST is awarded to the lowest bid, the NORTHEAST is awarded to the 2nd lowest bid and the SOUTHSIDE is awarded to the 3rd lowest bid.

Question 2: How does the debris removal work? Will it be on a regular basis?

Answer 2: The debris removal is removed on an as needed basis and is invoiced by the trailer load with before and after photos.

Question 3: According to the bid, we are not being reimbursed for dump fees. Is this correct?

Answer 3: No. The city will provide reimbursement for the dump fees provided you submit the original slip with your invoice. There will be an addendum added to the website on Monday March 25, 2013 for this correction and you will be required to submit this signed copy with your bid.

Question 4: What is the difference between the litter and debris?

Answer 4: The litter is small paper, bottles, etc that should be removed prior to mowing. The debris is large items such as roofing material, household furniture, tires, etc that have been dumped on the site. There is no regular cycle for debris removal. It is on an as needed basis.

Question 5: How would the contractors handle Hazardous Waste found at a property?

Answer 5: You must contact the Property Manager immediately and request special permission to dispose of the hazardous waste. This waste will not be accepted at the city dump.

Question 6: In regard to debris removal what happens if the amount of debris (i.e. huge blocks of leftover construction concrete) requires the need of additional equipment?

Answer 6: The contractor will still be expected to remove the debris. If the amount or type of debris would require special equipment, the contractor would be required to contact the Property Manager immediately and together an agreed upon compensation can be determined at that time.

Question 7: Do bidders have to submit three bids, one for each area of the City?

Answer: 7: No, bidders should submit one bid. Three separate contracts shall be awarded to the three lowest responsible and responsive bidders whose bid complies with the bid specifications. The lowest bidder will be awarded the Northwest; the second lowest bidder will be awarded the Northeast side and the third lowest will be awarded the South side. The City will not allow a single contractor to contract for more than one area of the City simultaneously.

Question 8: Where can I obtain a copy of the bid and/or addendum?

Answer 8: On the City's Website.

Go to www.Milwaukee.gov.

Click on City of Milwaukee

Click on Departments

Click on City Development, Dept of

Click on Request for Proposals

Click on #57421

ALL BIDDERS SHALL ACKNOWLEDGE RECEIPT AND ACCEPTANCE OF ADDENDUM NUMBER 1 (DATED March 25, 2013) FOR INVITATION FOR BID #57421, BY SIGNING IN THE SPACE PROVIDED AND SUBMITTING THE SIGNED ADDENDUM WITH YOUR BID. BIDS SUBMITTED WITHOUT THIS ADDENDUM WILL BE CONSIDERED NON-RESPONSIVE.

SIGNED THIS _____ DAY OF _____, 20__.

SIGNATURE

COMPANY NAME

REVISED BID FORM

FOR: **Grass Mowing and Debris Removal services**
City Of Milwaukee Habitable and
Improved Neighborhood properties
Milwaukee, WI

ALL BIDS MUST BE TYPED OR PRINTED

For furnishing all labor and equipment to perform the necessary and required services for Grass Mowing and Debris Removal at City Of Milwaukee Habitable and Improved Neighborhood properties all in accordance with the specifications and project manual

BASE BID TOTAL SUM:

Calculated BASE BID TOTAL based on the following formula:

Base Bid Total Sum= 12 cycles x ((unit price 1 x 450) + (unit price 2 x 5) + (unit price 3 x 10) + (unit price 4 x 10))

(Bid in figures) \$ _____

(Bid in words) \$ _____

UNIT PRICES:

Unit Price No. 1:

Submit the lump sum cost for labor, materials and equipment necessary and required to remove litter, mow and trim all areas of the lawn (front, sides, back) of a parcel containing a residential property of 1-4 units

(Bid in figures) \$ _____ lump sum

(Bid in words) \$ _____ lump sum

Unit Price No. 2:

Submit the lump sum cost for labor, materials and equipment necessary and required to remove litter, mow and trim all areas of the lawn (front, sides, back) of a parcel containing a residential property of 5+ units

(Bid in figures) \$ _____ lump sum

(Bid in words) \$ _____ lump sum

Unit Price No. 3: Submit the lump sum cost for labor, materials and equipment necessary and required to remove litter, mow and trim all areas of the lawn (front, sides, back) of a parcel containing a commercial or multi-use property.

(Bid in figures) \$ _____ lump sum

(Bid in words) \$ _____ lump sum

BID PROPOSAL (continued)

Unit Price No. 4:

State the cost for removal of debris per trailer load (14ft long x 5ft wide x 3ft deep). The per-load cost shall include any cost associated with renting such a trailer (if necessary).

(Bid in figures) \$ _____ per load

(Bid in words) \$ _____ per load